

**WASHINGTON ISLAND SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING  
Thursday, April 20, 2017  
7:30 P.M. OPEN SESSION - School Commons  
8:30 P.M. EXECUTIVE/CLOSED SESSION or Immediately after Open Session  
APPROVED MINUTES**

**OPEN SESSION**

Call to Order and Pledge of Allegiance - Vice President Tom Jordan called the meeting to order at 7:31 p.m. Other Board Members present: Kevin Krueger, Kirsten Purinton, (absent: Sarah Duggan Goldstein and Amy Jorgenson); Administrator: Dr. Mati Palm-Leis; Administrative Assistant: Sue Cornell; Community Member: Hans Lux; Students: Elena Waldron, Kyra Lux.

1. **MSP (Purinton/Krueger)** to approve the agenda as presented. Approved 3-0.
2. **MSP (Purinton/Krueger)** to approve as presented the minutes of the Board of Education monthly meeting on March 21, 2017 and the special meeting on April 12, 2017. Approved 3-0.
3. **Student Council Report** - Elena and Kyra reported the Student Council latest hot lunch was baked potato bar, and there are three more hot lunches this year. The council is still collecting coins for the well in Africa. The Washington Island students are thankful to have been invited to attend Gibraltar's Prom on Saturday, May 13, at the Landmark Resort and Sister Bay Bowl, permission slips and money are due very soon. The Island Clean-Up is scheduled for Friday, May 19, and Student Council will help the Town with serving lunch.
4. **Good News Report** -
  - Dr. Palm-Leis thanked the community for their strong support in passing the two-year non-recurring referendum for operating expenses on April 4. THANK YOU!
5. **Communications** - None
6. **Open Discussion** - None
7. **Treasurer's Report** - Treasurer Kevin Krueger presented the payables for the month in the amount of **\$14,953.93**. The insurance bill didn't arrive in time to be on this month's list of payables.
8. **District Administrator's Report** -
  - The latest issue of the Buck's Bulletin highlighting the Sustainability Voyage came out today.
  - The Awards Ceremony for middle and high school students will be held at the TPAC on Tuesday, May 30, at 7:00 p.m.
  - Dr. Palm-Leis thanked Dr. Rajesh Patel for the donation of a two eyepiece microscope valued \$2500 to our Science Department.
  - On March 27, the teaching staff began our curriculum training in "Understanding by Design" with Michelle Ring Hansen.
  - Dr. Palm-Leis thanked our teachers for attending four hour trainings on CPR and First on March 28-29. All of our teachers took part in at least one of the trainings, and most teachers completed both trainings. Thank you Officer Gary Schultz for providing the training.
  - On April 8, Dr. Palm-Leis participated in the Wisconsin Technology Initiative Conference in Green Bay, the District is hoping to receive a grant to upgrade seven SmartBoards.
  - On April 10, the new furnace passed an inspection by the the State Boiler Inspector, and Dr. Palm-Leis was trained to do the annual Safety Valve inspection.
  - Dr. Palm-Leis will be attending the Superintendent Meeting at CESA 7 on May 3.
  - This and next week, many of the students will be taking State standardized tests, the Hype Squad is serving snacks to test takers.
9. **Informational & Discussion Items** -
  - A. New Gym Update - The District is still in the very early stages of planning and discussion of a possible new gym, and will be looking at potential locations, architectural designs, and funding for a number of months in the future. Dr. Palm-Leis stressed that the community needs to be part of the process, and before proceeding, drawings and plans will be presented to the community. The Transportation, Buildings, and Grounds Committee will oversee the process. The District can utilize Fund 21 for donations for the gym building fund if community members are interested in donating to the project. Hans Lux proposed that any donations collected would be returned

without interest, if the gym project didn't end up happening. Kirsten Purinton was contacted by a community member concerned by the initially proposed location due to blocking light to the classrooms.

#### **10. Board of Education Committee's Report -**

- **President's Report** - Kirsten Purinton did share the information for CESA 7 meeting on Wednesday, May 10, in Ashwaubenon. All school boards in CESA 7 are encouraged to send a representative to this meeting. Tom Jordan is the Board Representative, but any member can go.
- **Budget Committee -**
  - **Review and Approval of the WILDD Contract Proposal** - Irv from WILDD has agree for a 20% discount on both the one-time access fee and training. In addition, he has agreed to spread the cost over two years.
  - **Review and Approval of the LaForce Exterior Door Lock Proposal.**- The district received a bid of \$1,960 from LaForce to replace all seven of the external door locks. The necessary maintenance on one of the front doors is not included in this bid.
  - **Open and Review Flooring Bids.** - The committee opened three bids to remove old flooring and install new carpet and tile in the front entryway, administrative offices, middle school hallway and classrooms, the 4K/5K room, and the third/fourth grade rooms. Carpet One had the lowest bid of \$23,943.07. The Committee is going to request a quote on a upgraded front entryway tile style from another bid also.
  - **Discussion of Athletic Uniforms & Clothing.** - Dr. Palm-Leis informed the board members that for a number of our sports, other than basketball, the " team uniform" tends to be individually fitted, and not designed for multi-member or multi-season use. Polo shirts for the golf team are an example of this situation. Dr. Palm-Leis would like the District to subsidize \$20 toward the cost of such uniforms, with the student paying the rest of the cost. If there is a financial hardship with the student/family, then the District has money in Fund 60 to help cover the cost. The donation from Kap's Marina was designated to buy the Hype Squad the individual uniforms in their entirety.
  - **LP Usage 2016-17 School Year.** - The LP tanks are about in the 40% full. There is approximately \$5,600 worth of fuel on the previous contract. The tanks will be filled again in the warmer months. The District will have full LP tanks going into next school year, and will go out to bid in the late summer for next year's fuel needs.
- **Athletic Committee** - The Committee met on April 3 to continue the discussion of the updated Athletic and Extracurricular Code. There was a long discussion on severity of the consequences for code violations. The committee received the athletic budgets for 2016-17 and will discuss the budgets for 2017-18 at the next meeting on May 1 at 5:30 p.m.
- **Learning & Technology Committee** - Tabled.
- **Policy Committee** - Tabled.
- **Employee Relation and Personnel Committee** - The committee met on April 5 and completed the first draft of the updated Employee Handbook. The draft will be given to staff for a review soon, and the committee members plan to present the final edition for approval at the May board meeting. Dr. Palm-Leis has posted the High School Science/Physical Education teaching position on WECAN. There are eight applicants currently. The committee hopes to interview early in May.
- **Transportation / Building & Grounds Committee** - The committee members went up on the roof and completed a vision inspection of the current roof conditions. The committee recommends inspecting the roof again in a year, and hopes that the roof makes it through 2018-19 as well. The roof is currently in good shape.

#### **11. Action Items -**

- A. **MSP (Krueger/Purinton)** to approve the payment of bills in the amount of **\$14,953.93**. Approved 3-0.
- B. Approval of Budget Committee Recommendations
  1. **MSP (Krueger/Purinton)** to approve the WILDD Contract Proposal at a cost of \$3,280.00. Approved 3-0.

2. **MSP (Purinton/Krueger)** to approve the LaForce Exterior Door Lock Proposal to replace the exterior locks at the cost of \$1,960. Approved 3-0.
3. **MSP (Krueger/Purinton)** to approve the bid from Carpet One to replace the flooring this summer in the amount of \$23,943.07, with the option of changing the style of the tile in the front entry. Approved 3-0.
- C. **MSP (Krueger/Purinton)** to approve the dates of April 21-29 with the alternate week of April 28 - May 6 for the Washington D.C. Field Trip. Approved 3-0..
- D. Kevin Krueger took the Official Oath to begin his second term on the school board beginning April 2017 and ending April 2020.
- E. Approval of Policy Committee Recommendations - Tabled
- F. **MSP (Krueger/Jordan)** to accept of the letter of resignation at the end of school year from Anthony Nuskievicz. Approved 3-0.
- G. Acceptance of Gifts
  1. **MSP (Purinton/Krueger)** to accept the donation by Dr. Patel of a Two Eyepiece Microscope, valued at \$2500. Roll Call Vote: Krueger -aye, Jordan - Aye, Purinton -aye. Approved 3-0.
  2. **MSP (Purinton/Jordan)** to accept the donation by Door County Co-op True Value in Sturgeon Bay of 27 cans of paint, valued at \$300 . Roll Call Vote: Krueger -aye, Jordan - Aye, Purinton -aye. Approved 3-0.
  3. **MSP (Purinton/Krueger)** to accept the donation of \$460.89 from the Juniper Harvent Alumni. Roll Call Vote: Jordan - Aye, Krueger -aye, Purinton -aye. Approved 3-0.
  4. **MSP (Purinton/Krueger)** to accept the donation of \$25 to the Art Department from Linda Henkel. Roll Call Vote: Krueger -aye, Purinton -aye, Jordan - Aye. Approved 3-0.

**12. Proposed Future Meetings**

Athletic Committee	May 1 at 5:30 p.m.	WISD Commons
Employee Relations & Personnel Comm.	April 26 & May 3 at 9:45 a.m.	Supt. Office
Learning & Technology Comm.	May 24 at 5:30 p.m.	WISD Commons
Policy Committee	May 24 at 6:00 p.m.	WISD Commons
Transportation Building Grounds Comm. Commons	May 24 at 6:30 p.m.	WISD
Budget Committee	May 24 at 7:00 p.m.	WISD Commons
Board of Education	May 24 at 7:30 p.m.	WISD Commons

**CLOSED SESSION**

13. **MSP (Krueger/Purinton)** to move into Executive Session (Pursuant to Section 19.85 (1)(c) & (f) of the Wisconsin State Statutes at 8:32 p.m. Approved 3-0.
  1. The Board reviewed and discussed the District Administrator’s Contract.
14. **MSP (Krueger/Purinton)** to adjourn Executive (Closed) Session to reconvene Into Open Session. Approved 3-0.
15. **MSP (Krueger/Purinton)** to adjourn the meeting at 9:00 p.m. Approved 3-0.



